

Education Tour Operator Agent Application and Questionnaire



You can also complete this form on our website www.we-bridge.co.uk

Applicant Details

Title: First Name: Surname:

Name of Organisation:

Address:

Contact Number: Email:

Skype ID: Website:

Countries covered by the contract:

Do you have offices in other cities? If yes, please provide details:

In support of your application, please provide the following information:

- Evidence that your company is a Registered Education Consulting Company
- Date agency was established
- Name of Parent Company (if applicable)
- Membership of professional organisations
- Any other information you feel is relevant

Have you or any member of your staff attended any agent training courses (e.g. with the British Council)? If so, state the type of course attended:

When booking a student on to a course, do you:

- | | |
|---|----------|
| A) Provide them with advice and guidance in respect of which English course is best suited to their abilities and needs? | YES / NO |
| B) Assist them with visa applications? | YES / NO |
| C) Book air/rail/coach/bus travel for them? | YES / NO |
| D) Book and/or organise airport transfers? | YES / NO |
| E) Advise them about travel/health insurance? | YES / NO |
| F) Do you question your students to see if they have any medical issues/allergies/dietary requirements and explain why this is necessary? | YES / NO |
| G) Advise your students of our Terms and Conditions? | YES / NO |

Recruitment

Do you work with sub agents? If so, please give details:

Do you attend recruitment fairs? Please give details:

How many institutions do you work with in the UK? Please list:

How many students did you send to the UK through the Tier 4 route in the last academic year? Please give names of those institutions:

How many of those students were for International Foundation Programme, General English and IELTS Preparation?

Can you provide the university/language school destinations of previous students you have recruited for International Foundation Programme, General English and IELTS study in the UK?

Have any of your students been refused a Tier 4 visa? If yes, please state the number of refusals, the year and the reasons:

Approximately how many students do you hope to send via the Tier 4 visa route in the next academic year?

Agency Advice and Guidance Service

Do you provide assistance in helping your students with their visa applications?

Do you provide a guardianship service? If yes, please give details of the service:

Marketing and Promotion

How would you promote WE Bridge Academy in your country?

Declaration

By ticking 'YES' I confirm that the information provided within this application is true and accurate.

YES NO

I consent to WE Bridge Academy contacting the references detailed below for the purpose of processing my application to become an agent.

YES NO

Print Name: _____

Signature: _____

Date: _____

References

Please provide the names and contact details of two UKVI registered Tier 4 sponsored organisations that we can approach for references:

Reference 1

Organisation Name:

Contact Name:

Address:

Contact Number:

Email:

Reference 2

Organisation Name:

Contact Name:

Address:

Contact Number:

Email: